



Bio 514: Instructions to Master thesis supervisors

Part 1: Written examination

1. Who selects the publication(s)?

The Master thesis supervisor presents three papers as suggestions to the MSc coordinator (pdf files by e-mail). The coordinator selects one of the papers for the exam.

2. How close are the selected papers to the topic of the Master thesis?

The papers should address topics within the area of the MSc specialization. They should not be too close to the research topic of the Master thesis.

3. Who hands out the selected publication to the candidate? When is it handed out?

The paper lacking title, authors and abstract is handed out to the candidate at the beginning of the written exam.

4. Who formulates the specific questions and essay topics for the written exam?

The Master thesis advisor formulates specific questions, but questions from the MSc coordinator are not excluded. The Master thesis supervisor presents his/her suggestions for these specific questions to the MSc coordinator ahead of the exam. Note that the essay topics have to be rather general and should not be closely related to the Master thesis research project.

5. Who is responsible that a definitive selection of questions and essay topics is available to the MSc coordinator at the date of the written exam?



The Master thesis supervisor.

6. Who organizes the room for the written exam and the supervision of the candidate during the written exam?

The Msc coordinator.

7. Who corrects and grades the written exam?

The Master thesis supervisor. He/she receives the exam from the Msc coordinator (by email or in writing), and is expected to correct the exam and suggest a grade to the MSc coordinator within two weeks after the exam. The MSc coordinator can modify the suggested grade.

Part 2: Oral examination

8. Who participates in the oral examination?

The candidate, the Master thesis supervisor and the MSc coordinator. Additional group leaders may participate.

9. Who determines place and date of the thesis presentation and oral examination?

It is the responsibility of the candidate and Master thesis supervisor to arrange a date with the other examiners. In addition, the Master thesis supervisor reserves a seminar room, organizes the seminar and informs the other examiners where the seminar will take place. In special cases, the thesis presentation and oral exam can be organized by the MSc coordinator.